

Sicklinghall CP School PTFA

Minutes

PTFA Meeting			
3 November 2016		7.30pm	The Scotts Arms, Sicklinghall
Meeting called by	Julie Clegg		
Facilitator	Julie Clegg	Note Taker	Lou Clee
Attendees	Claudia Gomersal	Hannah Young	Phillippa Godley
	Liz Grange	Aimee Hall	Amy Lund
	Sally Perry	Sam Parr	Sophie Russell
	Melanie Kunz		
Apologies	Rebecca Alderson	Pam Caine	Mr Shillitto

Welcome & Thank You	
Discussion	Welcome and thank you for coming

Matters Arising	
Discussion	No matters arising from last AGM minutes

Chairs Report	
Discussion	See attached

Treasurers Report	
Discussion	Bank £6, 500. Halloween event to add to the bank profits. Trim trail, buddy bench, defib, gifts, school trips, ice cream van were spent out of PTFA funds Wetherby cake stall made £189

Election of New Officers & Committee	
Discussion	All members stepped down. New members elected. Chair : Julie Clegg Vice Chair : Hannah Young

Chair : Julie Clegg

Secretary : Aimee Taylor

Treasurer : Liz Grange

Committee Members : Hannah Young, Pam Caine, Louise Clee, Gillian Ashman

	Treasurer : Melanie Kunz Secretary : Lou Clee Committee Members : Sally Perry, Sophie Russell, Aimee Hall, Liz Grange
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Updates	
Discussion	Mr Shillitto's report, see attached. Future spending could be on text books. Library project is on hold at the moment, it is felt like it is needed for the children. Parish council funds, Mr Shillitto will re-asses the grant application. More learning books are required so the grant could be used for this. More trips to be paid for with the help of the PTFA. What to spend money on : bikes, outdoor playtime equipment, garden, text books and a school trip to a panto. Amy Lund mentioned that Cherry Blossom did not attend the Forest School last year, which was a little disappointing.
Conclusions	Parents to speak with class teacher at parents evening regarding visits to the Forest School. Sophie Russell to look into garden project using RHS etc Defib is attached to the school but the electrician has not been paid and training has not been undertaken, Julie Clegg to sort Christmas card update, going back to old system where cheques and cash can be used for those who can't order on line. For those who have managed to order on line a new form to be filled in with no payments. School panto would be great, try and arrange for January at either Harrogate or York, Julie Clegg to look into.

End of Year BBQ – Debrief	
Discussion	Went well and was well attended. School location was better but auction was too far away from everyone. Atmosphere was not the same and it was felt with it being during the week was the issue, weekend or end of week would be preferred.
Conclusions	End of year BBQ has been arranged for Friday 21 st July. Another band would be better, Wetherby vet is in a band only does 4 gigs a year for school events, Sophie Russell to speak with vet. College children could be an option too.

Harvest Festival – Debrief	
Discussion	Refreshments will be better organised next year as parents were

	waiting in the hallway and children in class were interrupted so the hall will be available.
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Bun Sale – Debrief	
Discussion	Willow will be the next class for bun sale. Bun sale will be the week before 9 th December. All proceeds to go to the Sicklinghall Cricket Club re-build fund.
Conclusions	Helpers needed for the stall.

Future Events – Open Day for Prospective New Families	
Discussion	Helpers needed to serve refreshments to prospective parents.

Future Events – Christmas Fayre	
Discussion	<p>Friday 2nd December after school, set up 2.00-2.30, Phoenix cards available, no cheese man if he has a helper they will attend, he will send some for selling, Emma Parr to collect 15-20 bags and tasters.</p> <p>Jon Metcalfe's brother could supply a butcher's hamper. Liz is going to do trees and wreaths and Julie clegg will cover stall. Hannah Young and Louise Stennett also have stalls.</p> <p>Cake stall, Craft stall which will be run by Claudia Gomersal, Liz Grange to arrange a game, Claire's candles Sally Perry to talk to Claire.</p> <p>Santas helper in shelter with boxes and search for a present – selection boxes 80 @ £1.00</p> <p>We may have a santa Sally Perry to look into.</p> <p>Secret shop is loved by children but needs more people to man it.</p> <p>Choc tombola, teddy tombola, name the reindeer, raffle, guess weight of Melanie Kunz's baby.</p> <p>Melanie Kunz to do raffle tickets, top prizes, cake, hamper and 6ft tree. Phillippa Godley to make cake and Liz Grange to donate a 6ft tree.</p> <p>Chocolate coins in sand – Phillippa Godley to source coins.</p>
Conclusions	<p>Melanie Kunz has agreed to do the raffle tickets. Julie Clegg to source paper.</p> <p>Raffle prizes needed.</p> <p>Lou Clee to speak with Dean at the Bike Shack about a raffle prize.</p> <p>Claudia to run a craft stall</p> <p>Refreshments available, mince pies, biscuits,</p> <p>Leaflet / letter to go out to parents.</p>

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Future Events – Christmas Party	
Discussion	Needing a santa, Monday 12 th December. Food list to sort. Presents for children required.
Conclusions	Emma Parr to arrange food list. Lou Clee to get the children's presents from the works and will wrap them. Julie Clegg to supply Lou Clee with a pupil list.

Future Events – German Market	
Discussion	Volunteers needed for refreshments
Conclusions	

Future Events – Letter from Santa	
Discussion	Melanie Kunz and Julie Clegg are sorting out the letters from santa.
Conclusions	

Any Other Business	
Discussion	Pamper night is wanted – date to be arranged. Future event after Christmas to be decided at the next meeting. Lolly sales to be done again in the warmer months. Easy fundraising information in tomorrow's newsletter. Angie Metcalfe to do fund matching. Organised Mums would be better to do at the Christmas fayre, pictures were not easy to see, commission is good at 40%. 2 nd hand uniform sale with next book people, just need to arrange the book people. Sophie Russell to arrange.
Conclusions	

NEXT MEETING

Monday 21st November 2016 @ 2.30pm in the school hall.

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